

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

WORK SESSION MINUTES

December 19, 2018

The Columbia County Board of Commissioners met in scheduled session with Commissioner Margaret Magruder, Commissioner Henry Heimuller and Commissioner Alex Tardif.

Commissioner Magruder called the meeting to order.

BOARD DISCUSSION ITEMS:

- Commissioner Tardif addressed the marijuana tax revenue income and asked the Board if they had any concerns with putting those dollars in a designated fund under the Board's budget. These are unrestricted funds and he is not comfortable having those simply put in the General Fund. He would like to see it used for special projects, possibly student grants, etc. Commissioner Heimuller suggested some potential options for a grant application process. After discussion, the Board will consider the details for this revenue and distribution.
- Commissioner Magruder updated the Board on her attempt to schedule a meeting with Columbia, Multnomah and Washington counties on the Cornelius Pass road improvement schedule, scope of work, impacts, etc., as any closure of this road will impact a lot of Columbia County drivers. She just today received an email from Ian Cannon, Transportation Director/County Engineer with Multnomah County, about an outreach process where they will provide information about the project scope, duration impacts; receive input on how best to get their message out; receive input on who they should be reaching out to; and to hear concerns that can be addressed with minor changes to the plans. She will contact the lead person on this project and explain that Columbia County would like to be informed at the very least on the details of the improvement plans.
- Commissioner Magruder has been working with LDS and Casey Garrett on moving some offices around to allow space for a Parks/General Services office. More information will be gathered this Friday.
- Commissioner Magruder shared a draft copy of the State Scenic Waterway Management Plan for the Nehalem River. The Board should review and respond to the State Parks Department with our comments/concerns.
- Commissioner Heimuller reported on his meeting with Composites Unlimited Inc. this week on their remaining tax bill. The Board office received a check today from Composites Unlimited Inc., which would bring their taxes current to 2018. There still remains the issue of their back taxes. Commissioner Heimuller has a verbal agreement with Composites to take care of that, however, the Board needs to agree to the arrangement and have staff prepare a Repayment contract for formal approval. After discussion, the Board will accept the check for \$21,737.66 and direct staff to prepare the contract.

SAFETY & RISK MANAGEMENT COMMITTEE RECOMMENDATIONS:

Present were Jean Ripa, Robin McIntyre, Tiffany Johnson, Holly Miller and Casey Garrett. Jean reviewed the memo she previously sent to the Board with a joint recommendation from the Safety Committee and the Risk Management Committee to utilize the \$28,000 SAIF dividend to fund the purchase of an intercom system in the Courthouses. Holly Miller would include this as option for bid with the soon to be released telephone RFP. After discussion, the Board agreed with this proposal.

REVIEW OF SAFETY ISSUES:

Casey Garrett, General Services Director, reviewed the status of progress made on the outstanding safety issues, as prioritized by the Safety Committee last March. No decisions were made.

EXECUTIVE SESSION UNDER ORS 192.660(2)(a):

The Board recessed the regular session to go into Executive Session as allowed under ORS 192,660(2)(a). Upon coming out of Executive Session, no action was taken by the Board.

ROAD VEHICLE PURCHASE:

Public Works came before the Board of Commissioners to seek input on vehicle purchases. The Road Maintenance Division needs to replace a pickup for the Vernonia District along with the sign maintenance truck. Quotes came back with St Helens Auto Center as the successful bidder. Vernonia will receive the F-350 with the F-450 cab and chassis to replace the sign truck. All commissioners are favorable of moving forward with the orders and the department will seek a PO for purchase of the vehicles to be signed at a later date. No action was taken at this time.

STRATEGIC PLANNING ORGANIZATIONAL ASSESSMENT CONTRACTORS:

Karen Kane and Erin O'Connell came before the Board to get their opinions on the contractors that presented at last weeks work session. The Board was impressed with one particular company and directed Karen to contact them to firm up their bid. Karen will report back to the Board once the details are finalized. In the meantime, Commissioner Tardif will work with Karen to determine which account will fund this project.

PUBLIC HEALTH UPDATE:

Michael Paul, Public Health Coordinator, informed the Board of the estimated time to complete school immunization review in January and February. Michael requested approval to hire a temporary employee for 5 days to provide assistance with reviewing immunization records, entering data, completing reports, and sending school exclusion letters to students. There was Board consensus to allow Mike to hire a temporary employee.

Michael Paul also provided the Board with a mid-year revenue-expense report for the environmental health licensing program. Discussion followed and no action needed.

Michael Paul then provided the Board with a report on Oregon Health Authorities rules for public health modernization expenditure reporting. Michael informed the Board about the public health accountability metrics and how they are related to future public health funding. He provided the Board with the local expenditure data submitted to Oregon Health Authority. He also provided the Board with a summary of new Oregon Administrative Rules. Discussion about the metrics followed.

Michael Paul informed the Board that he received the Oregon Health Authority's triennial review report and he will return in January with a summary of the compliance findings.

With nothing further coming before the Board, the meeting was adjourned.

Dated this 19th day of December, 2018.

BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

By: _____
Margaret Magruder, Chair

By: _____
Henry Heimuller, Commissioner

By: _____
Alex Tardif, Commissioner

Jan Greenhalgh
Board Office Administrator